

Cabinet Agenda

Wyre Borough Council
Date of Publication: 27 August 2019
Please ask for : Duncan Jowitt
Democratic Services and Councillor
Development Officer
Tel: 01253 887608

**Cabinet meeting on Wednesday, 4 September 2019 at 5.00 pm
in the Council Chamber, Civic Centre, Poulton-Le-Fylde**

1. Apologies for absence

2. Declarations of interest

Members will disclose any pecuniary and any other significant interests they may have in relation to the matters to be considered at this meeting.

3. Confirmation of minutes

(Pages 1 - 4)

To confirm as a correct record the minutes of the previous meeting of Cabinet.

4. Public questions

To receive and respond to any questions from members of the public.

Public questions can be delivered in writing to Democratic Services or sent by email to: democratic.services@wyre.gov.uk. Public questions for this meeting must be received by noon on Thursday 29 August 2019. Questioners should provide their name and address and indicate to which Cabinet member the question is to be directed.

The total period of time allocated for public questions will not normally exceed 30 minutes.

5. Local Government Ombudsman Annual Review Letter 2018/19

(Pages 5 - 14)

Report of the Leader of the Council and Service Director Performance and Innovation

6. Installation of electric charging points in Wyre Council car parks

(Pages 15 - 20)

Report of the Neighbourhood Services and Community Safety Portfolio Holder and Service Director People and Places.

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Cabinet Minutes

The minutes of the Cabinet meeting of Wyre Borough Council held on Wednesday, 26 June 2019 at the Council Chamber, Civic Centre, Poulton-Le-Fylde.

Cabinet members present:

Councillor David Henderson, Leader of the Council
Councillor Alan Vincent, Deputy Leader and Resources Portfolio Holder
Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder
Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder
Councillor Simon Bridge JP, Street Scene, Parks and Open Spaces Portfolio Holder

Apologies for absence:

Councillor Michael Vincent, Planning and Economic Development Portfolio Holder

Other councillors present:

Councillor(s) Lady D Atkins, Sir R Atkins, E Ellison, Fail and Orme

Officers present:

Mark Billington, Service Director People and Places
Marianne Hesketh, Service Director Performance and Innovation
Mark Broadhurst, Service Director Health and Wellbeing
Garry Payne, Chief Executive
Ruth Hunter, Street Scene Manager
Duncan Jowitt, Democratic Services and Councillor Development Officer
Emma Keany, Democratic Services Officer

1 member of the public attended the meeting.

CAB.1 Declarations of interest

None.

CAB.2 Confirmation of minutes

The minutes of the meeting of 24 April 2019 were confirmed as a correct record.

CAB.3 Public questions

None

CAB.4 Public Conveniences Task Group - Final Report

The Chairman of the Public Conveniences Task Group and the Service Director Performance and Innovation submitted a report detailing the work of the Public Conveniences task group. Cllr E Ellison stated that a landowner on the A6 had recently been in contact in regard to putting toilets on his land and that she would pass details to the Street Scene, Parks and Open Spaces Portfolio Holder.

Cllr Bridge thanked Cllr E Ellison and all members of the cross-party group for their involvement into a review of a service essential to both residents and visitors. He then spoke about each of the recommendations in turn and voiced his agreement to each of them with the exception of recommendation at paragraph 3.4 of the report suggesting the withdrawal of the facility to use a radar key as he felt it was important that it was retained for legitimate uses.

His comments were supported by other members of the Cabinet and other councillors present at the meeting.

Decision

Cabinet agreed the following recommendations of the task group that

- the current number and location of public conveniences in the borough be maintained.
- while recognising the excellent performance of Danfo, all options for continuing the provision of public conveniences be explored in good time before the expiry of the current contract in 2022.
- the fee for using public conveniences be increased from 20p to 30p (fees inclusive of VAT) borough-wide, subject to a review of the cost and process by which the coin mechanisms can be updated.
- options for making cashless payments be explored and introduced if found to be viable after exploring the cost implications.
- the introduction of additional Changing Places facilities be considered, in Fleetwood to complement the beach wheelchair initiative, and in Cleveleys.
- options for additional toilet facilities be explored in Cabus Ward on the A6, subject to discussions with Lancashire County Council, Cabus Parish Council and other interested parties, and between Cleveleys (Café Cove) and Rossall Point.
- options to use wall or similar space at public conveniences for promotions, campaigns, displays and advertising be explored.
- the task group's commendation of the Neighbourhood Services and Community Safety Portfolio Holder' decision, published on 21 March 2019, to explore the provision of toilet, water and sluicing facilities at the Central Car Park, Fleetwood was noted.

CAB.5 Exercise Equipment - Garstang Leisure Centre

The Leisure, Health and Community Engagement Portfolio Holder and Service Director Health and Wellbeing submitted a report asking Cabinet to agree the purchase of health and fitness equipment and related software for Garstang Leisure Centre.

Decision

Cabinet agreed to purchase health and fitness equipment and related software for Garstang Leisure Centre to the value of £29,527 excluding VAT and that the scheme be added to the Council's 2019/20 Capital Programme and the investment recovered over a four year period via contributions from the YMCA's operational budget at no additional cost to the council.

CAB.6 Refuse Collection Vehicle Procurement Update

The Resources Portfolio Holder and Service Director People and Places submitted a report to update Members on the procurement exercise undertaken by Veolia for the new Waste and Recycling fleet and to authorise the capital budget spend.

Decision

Cabinet approved the overall capital expenditure of £2,496,795 to fund the upfront contract payment for purchase of the new refuse collection vehicle fleet, funded from the Vehicle Replacement and Street Cleansing Maintenance Reserve and agreed that this be reflected in the 2019/20 Capital Programme.

The meeting started at 5.00 pm and finished at 5.29 pm.

Date of Publication: 26 June 2019

Options considered but rejected

Any alternative options that were considered but rejected, in addition to the reasons for the recommendations that were made, are included in the full reports.

When will these decisions be implemented?

All decisions will be put into effect five working days from the date of publication, unless a decision is "called-in" by any three members of the council within that period.

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Report of:	Meeting	Date
Councillor David Henderson, Leader of the Council, and Marianne Hesketh, Service Director Performance and Innovation	Cabinet	4 September 2019

Local Government Ombudsman Annual Review Letter 2018/19
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1. Purpose of report

- 1.1 To consider the Annual Review letter from the Local Government and Social Care Ombudsman (LGO) for 2018/19, attached at Appendix A.

2. Outcomes

- 2.1 Learn from the outcome of complaints made to the LGO to improve our services and underpin effective working relationships between the council and the LGO's office.
- 2.2 Support greater transparency and democratic scrutiny of local complaint handling and ensure effective local accountability of public services.

3. Recommendation

- 3.1 That Cabinet notes the comments made by the LGO in the Annual Review Letter.

4. Background

- 4.1 This annual review provides a summary of statistics on the complaints made to the LGO about Wyre for the year ended 31 March 2019. The data that the LGO has provided shows the complaints and enquiries they have received, along with the decisions they have made and Wyre's compliance with recommendations during the period.
- 4.2 The number of complaints, taken alone, is not necessarily a reliable indicator of an authority's performance. The volume of complaints should be considered alongside the uphold rate (how often the LGO found fault when they investigated a complaint), and alongside statistics that indicate Wyre's willingness to accept fault and put things right when they go wrong. The LGO also provide a figure for the number of cases where the

authority provided a satisfactory remedy before the complaint reached them, and new statistics about the authority's compliance with recommendations they have made; both of which offer a more comprehensive and insightful view of Wyre's approach to complaint handling.

- 4.3** In line with usual practice, the LGO are publishing its annual data for all authorities on their website, alongside its annual review of local government complaints. For the first time, this includes data on authorities' compliance with the LGO's recommendations. This collated data further aids the scrutiny of local services.

5. Key issues and proposals

Enquiries and complaints received

- 5.1** During the year the LGO Advice Team received 15 complaints and enquiries about the council in the 12 months up to 31 March 2019. This is a reduction of two complaints when compared to those received by the LGO in 2017/18.

Complaint outcomes

- 5.2** The number of decisions made in the year will not be the same as the number of complaints received by the LGO Advice Team because some complaints decided in 2018/19 will have been received in the previous year, and some sent to the Investigative Team during 2018/19 will be ongoing. However 14 decisions were made in total.
- 5.3** It must also be recognised that the statistics in this letter do not match the figures we hold. However the LGO is confident that it is an accurate representation of the data it holds for the last 12 months. The LGO suggested that the variation may be attributable to the fact that an element of the LGO's registered complaints received for Wyre will have been premature complaints that it referred back for a local resolution, but which the complainant may not have pursued with the council.
- 5.4** Eight complaints were referred back for local resolution.
- 5.5** Four complaints were closed after initial enquiries and they related to the following service areas:

Benefits & Council Tax
Planning & Development
Environmental Services & Public Protection & Regulation
Corporate & Other Services

One complaint was viewed as invalid/incomplete.

5.6 One complaint was upheld and this related to Benefits and Council Tax.

Nature of Complaint	Service Area	Decision
Complaint that the Council mismanaged the council tax account for a property.	Benefits & Council Tax	Upheld. Maladministration and injustice That the Council delayed in properly investigating when the complainant's tenant left the property and gave the tenant an empty property discount. The Council put the complainant to unnecessary time and trouble in resolving this. The Council then sent an unnecessary reminder and summons causing distress. The Council apologised and paid the complainant £150 for her time, trouble and distress.

Financial and Legal Implications	
Finance	On occasion the Local Government Ombudsman may recommend that a payment is made to a complainant to compensate for any injustice they have experienced. One payment of £150 compensation was awarded in 2018/19.
Legal	None arising directly from the report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Joanne Porter	01253 887503	joanne.porter@wyre.gov.uk	26/07/19

List of background papers:		
name of document	date	where available for inspection
LGO Annual Review Letter 2018/19	24/07/18	www.wyre.gov.uk

List of appendices

Appendix A – LGO Annual Review Letter to Wyre BC for the period ending 31/03/19

dem/cab/cr/19/0409jp2

Local Government &
Social Care
OMBUDSMAN

24 July 2019

By email

Garry Payne
Chief Executive
Wyre Borough Council

Dear Mr Payne

Annual Review letter 2019

I write to you with our annual summary of statistics on the complaints made to the Local Government and Social Care Ombudsman about your authority for the year ending 31 March 2019. The enclosed tables present the number of complaints and enquiries received about your authority, the decisions we made, and your authority's compliance with recommendations during the period. I hope this information will prove helpful in assessing your authority's performance in handling complaints.

Complaint statistics

As ever, I would stress that the number of complaints, taken alone, is not necessarily a reliable indicator of an authority's performance. The volume of complaints should be considered alongside the uphold rate (how often we found fault when we investigated a complaint), and alongside statistics that indicate your authority's willingness to accept fault and put things right when they go wrong. We also provide a figure for the number of cases where your authority provided a satisfactory remedy before the complaint reached us, and new statistics about your authority's compliance with recommendations we have made; both of which offer a more comprehensive and insightful view of your authority's approach to complaint handling.

The new statistics on compliance are the result of a series of changes we have made to how we make and monitor our recommendations to remedy the fault we find. Our recommendations are specific and often include a time-frame for completion, allowing us to follow up with authorities and seek evidence that recommendations have been implemented. These changes mean we can provide these new statistics about your authority's compliance with our recommendations.

I want to emphasise the statistics in this letter reflect the data we hold and may not necessarily align with the data your authority holds. For example, our numbers include

enquiries from people we signpost back to your authority, some of whom may never contact you.

In line with usual practice, we are publishing our annual data for all authorities on our website, alongside our annual review of local government complaints. For the first time, this includes data on authorities' compliance with our recommendations. This collated data further aids the scrutiny of local services and we encourage you to share learning from the report, which highlights key cases we have investigated during the year.

New interactive data map

In recent years we have been taking steps to move away from a simplistic focus on complaint volumes and instead focus on the lessons learned and the wider improvements we can achieve through our recommendations to improve services for the many. Our ambition is outlined in our corporate strategy 2018-21 and commits us to publishing the outcomes of our investigations and the occasions our recommendations result in improvements for local services.

The result of this work is the launch of an interactive map of council performance on our website later this month. Your Council's Performance shows annual performance data for all councils in England, with links to our published decision statements, public interest reports, annual letters and information about service improvements that have been agreed by each council. It also highlights those instances where your authority offered a suitable remedy to resolve a complaint before the matter came to us, and your authority's compliance with the recommendations we have made to remedy complaints.

The intention of this new tool is to place a focus on your authority's compliance with investigations. It is a useful snapshot of the service improvement recommendations your authority has agreed to. It also highlights the wider outcomes of our investigations to the public, advocacy and advice organisations, and others who have a role in holding local councils to account.

I hope you, and colleagues, find the map a useful addition to the data we publish. We are the first UK public sector ombudsman scheme to provide compliance data in such a way and believe the launch of this innovative work will lead to improved scrutiny of councils as well as providing increased recognition to the improvements councils have agreed to make following our interventions.

Complaint handling training

We have a well-established and successful training programme supporting local authorities and independent care providers to help improve local complaint handling. In 2018-19 we delivered 71 courses, training more than 900 people, including our first 'open courses' in Effective Complaint Handling for local authorities. Due to their popularity we are running six more open courses for local authorities in 2019-20, in York, Manchester, Coventry and London. To find out more visit www.lgo.org.uk/training.

Finally, I am conscious of the resource pressures that many authorities are working within, and which are often the context for the problems that we investigate. In response to that situation we have published a significant piece of research this year looking at some of the

common issues we are finding as a result of change and budget constraints. Called, Under Pressure, this report provides a contribution to the debate about how local government can navigate the unprecedented changes affecting the sector. I commend this to you, along with our revised guidance on Good Administrative Practice. I hope that together these are a timely reminder of the value of getting the basics right at a time of great change.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M King', with a stylized flourish underneath.

Michael King
Local Government and Social Care Ombudsman
Chair, Commission for Local Administration in England

**Local Authority Report: Wyre Borough Council
For the Period Ending: 31/03/2019**

For further information on how to interpret our statistics, please visit our [website](#)

Complaints and enquiries received

	Adult Care Services	Benefits and Tax	Corporate and Other Services	Education and Children's Services	Environment Services	Highways and Transport	Housing	Planning and Development	Other	Total
1	6	1	0	3	0	1	3	0	15	

Decisions made

Detailed Investigations				Total
Incomplete or Invalid	Advice Given	Referred back for Local Resolution	Closed After Initial Enquiries	Uphold Rate (%)
1	0	8	4	100
				14

Note: The uphold rate shows how often we found evidence of fault. It is expressed as a percentage of the total number of detailed investigations we completed.

Satisfactory remedy provided by authority

Upheld cases where the authority had provided a satisfactory remedy before the complaint reached the Ombudsman	% of upheld cases
0	0

Note: These are the cases in which we decided that, while the authority did get things wrong, it offered a satisfactory way to resolve it before the complaint came to us.

Compliance with Ombudsman recommendations

Complaints where compliance with the recommended remedy was recorded during the year*	Complaints where the authority complied with our recommendations on-time	Complaints where the authority complied with our recommendations late	Complaints where the authority has not complied with our recommendations	Number	Compliance rate**
1	1	0	0	1	100%

Notes:
 * This is the number of complaints where we have recorded a response (or failure to respond) to our recommendation for a remedy during the reporting year. This includes complaints that may have been decided in the preceding year but where the data for compliance falls within the current reporting year.
 ** The compliance rate is based on the number of complaints where the authority has provided evidence of their compliance with our recommendations to remedy a fault. This includes instances where an authority has accepted and implemented our recommendation but provided late evidence of that.

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Report of:	Meeting	Date
Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder and Mark Billington, Service Director People and Places	Cabinet	4 September 2019

Installation of electric vehicle charging points on Wyre Council Car Parks

1. Purpose of report

- 1.1 To approve a series of schemes for the installation of electric charging points on the council's car parks.

2. Outcomes

- 2.1 Charging points will be provided for electric powered vehicles on council car parks as part of the Council's Business Plan response to climate change.

3. Recommendations

- 3.1 The council will enter into a five year agreement with BP Chargemaster Ltd (BPCM) to install up to 16 electric vehicle fast charging points on council owned car parks throughout the borough.
- 3.2 The council will procure a supplier to install Rapid Electric Charging Points exclusively for the taxi trade on four car parks within the borough for a ten year period.
- 3.3 The council will enter into an agreement with Highways England (HE) for a single Rapid Electric Charging Point on Rough Lea Road car park Cleveleys as part of the HE Strategic Road Network scheme for a period of seven years.
- 3.4 Demand for charging points will be monitored to assess whether additional units are recommended.

4. Background

4.1 There are three main types of Electric Vehicle (EV) charging points – rapid, fast and slow. These represent the power outputs, and therefore charging speeds, of the charging units.

- Rapid chargers – will charge the majority of current EVs to 80% in around 30-60 minutes
- Fast chargers – provide from 7kW to 22kW and will typically charge an EV in 3-4 hours
- Slow chargers – provide up to 3kW and are best for overnight charging. They typically take between 6 and 12 hours to charge.

4.2 The council has been investigating the provision of electric vehicle charging facilities in the borough to support the use of greener technology and to improve air quality. Currently there are three initiatives being pursued which will complement the Lancashire County Council units installed in Fleetwood, Poulton and Cleveleys:

- BP Chargemaster (BPCM)
- Taxi Trade Rapid Electric Charging Points Scheme
- Highways England Strategic Road Network scheme.

4.3 **BP Chargemaster Scheme:**

BPCM has offered to provide, install and maintain up to 16 fast electric vehicle charging points (7kW or 22 kW, dependent on site survey) on up to eight sites within the borough at no cost to the council.

4.4 Initially the chargers will be installed on four sites at Poulton (Civic Centre), Garstang (High Street), Fleetwood (Custom House Lane) and Cleveleys (Derby Road West) car parks, with the option to extend to a further four sites at Fleetwood (Marine Hall), Poulton (Wheatsheaf Way), Knott End (Quail Holme Road) and Thornton (Wyre Estuary Country Park, Stanah) dependent on the success of the initial units.

4.5 The BPCM proposal is for a five year hosting agreement as part of a partnership with local authorities (known as the Polar Expansion offer). This agreement will roll on for a further three years unless either party gives written notice to terminate.

4.6 There will be no installation cost to the council including installation, electricity connection, signage and relining of spaces as these will be met by BPCM. There will also be no ongoing revenue cost to the council (including maintenance, utility and insurance) or removal costs on termination or expiry of the agreement (unless terminated early by the council). As a consequence, any income generated through the scheme will be retained by BPCM. BPCM operates a monthly subscription service and currently has over 45,000 users and costs per unit of electricity are considered to provide good value for money.

4.7 BPCM will undertake all required surveys and arrange for installation of the units, including any arrangements with the Distribution Network Operator (DNO) and marking of spaces and signage. It is anticipated that installation will be within six months of completion of the surveys.

- 4.8** It is proposed that the council enters into a contract with BPCM using the NHS Electric Vehicle Charging Points (CPMI) Framework. This allows for direct award to approved suppliers providing a timely and compliant route which is well established throughout the UK. Providers have already been assessed on the basis of their technical ability and financial standing. This framework is available to the wider public sector and is therefore seen as the most appropriate.
- 4.9 Taxi Trade Scheme:**
The taxi trade has been identified by central government as a significant contributor to local transport pollution and the Department of Transport, Office for Low Emission Vehicles (OLEV) are providing grants to put in place electric charging infrastructure to support the trade to convert to zero emission vehicles in the future.
- 4.10** In November 2018 six councils, namely Wyre, Lancaster, Fylde, Burnley, Rossendale and South Ribble successfully bid for funding to install twenty four rapid electric charging points.
- 4.11** These charging points are suitable for all electric vehicle use but the scheme's intention is to transition to exclusive use by electric taxis 5 years after the charging infrastructure installation becomes operational or when 30 electric taxi vehicles are licensed within the district for the taxi trade.
- 4.12** External funding available amounting to £140,000 per Local Authority has been secured. Included within this is a 25% contribution from the successful supplier, meaning the £140,000 contribution is made up of 75% or £105,000 grant funding and 25% or £35,000 contribution from the supplier.
- 4.13** It is proposed that taxi only charging points are installed at Fleetwood (Custom House Lane), Cleveleys (Rough Lea Road), Poulton (Wheatsheaf Way) and Garstang (High Street) car parks.
- 4.14** A procurement exercise is currently being organised by the six successful Local Authorities through the NHS CPMI framework mini competition route in order to identify the most appropriate supplier to meet the bespoke requirements of the taxi trade scheme. Lancaster City Council are leading the procurement exercise with input from all participating Local Authorities.
- 4.15** A specification is in the process of being produced and it is anticipated that this work will be completed during September 2019. The specification will be made available to potential suppliers to express their interest in undertaking the project, and a selection process involving all six participating Local Authorities will be undertaken to choose a suitable supplier.
- 4.16** Once the supplier has been identified, each Local Authority will be charged with installing the Rapid Chargers in their area, with funding pass-ported from Lancaster City Council to each participating Local Authority. The ongoing revenue costs, including maintenance, insurance and electricity costs will be met by the supplier for a period of 10 years.

4.17 The Highways England Strategic Road Network Scheme:

The Highways England scheme is part of the government's plans to ensure that 95% of England's motorways and A-roads are within 20 miles of a charge point. The selected supplier is BPCM in this area.

4.18 The scheme has identified Cleveleys (Rough Lea Road car park) as the preferred location. The rapid charge unit (50kW) would be installed at no cost to the council and with no ongoing revenue costs. It is anticipated that installation will be within three months of agreement with the council and as such will be installed significantly before the other units.

5. Key issues and proposals

5.1 The provision of charging points is intended to encourage the use of electric vehicles in the borough for residents and visitors as part of the council's commitment to the climate change agenda.

5.2 The three proposed schemes will be delivered at no additional cost to the council excluding existing officer time. There will be a small reduction of 12 spaces overall across the nine car parks. Five of the car parks are Pay and Display which account for eight of the 12 spaces.

5.3 It is not intended that users will pay parking fees while charging; the total number of paying bays lost will be 24 over the five car parks. As such, there may be a minor impact on our car parking income. However, this is thought to be negligible as it is rare for any of the car parks to be 100% occupied for any meaningful duration, if ever. There will be no reduction in the number of disabled parking bays.

5.4 The table below shows the proposed impact on each of the car parks:

Location	P&D car park?	BPCM scheme	Taxi scheme	HE scheme	Current Spaces	Spaces after
Rough Lea Road, Cleveleys	Yes	Option	Yes	Yes	129	127
Civic Centre, Poulton	No	Yes	No	No	217	216
High Street, Garstang	Yes	Yes	Yes	No	111	109
Custom House Lane, Fleetwood	Yes	Yes	Yes	No	102	100
Derby Road East, Cleveleys	Yes	Yes	No	No	154	153
Marine Hall, Fleetwood	No	Option	No	No	152	151
Wheatsheaf Way, Poulton	Yes	Option	Yes	No	119	117
Quail Holme Rd, Knott End	No	Option	No	No	137	136
Stanah, Thornton	No	Option	No	No	116	115
TOTAL					1,237	1,225

5.5 Under each of the schemes, users of the charging points will be exempt from paying the Pay and Display fees where applicable for the duration of their stay. Rapid chargers will be limited to 1 hour charging and fast chargers to 3 hours (except overnight). Enforcement officers already patrolling the car parks will monitor the spaces to ensure the spaces are used by those genuinely charging their cars.

Financial and legal implications	
Finance	There are no land disposal implications created by this report as all 'spaces' will remain in the council's ownership. The report assumes a revenue neutral impact on our car parks owing to the small number of spaces affected and the burden of costs remaining with the suppliers.
Legal	Formal agreements will be entered into with the three schemes' operators to ensure no liabilities fall on the council during the lifetime of the units or future beneficial opportunities are restricted.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	✓
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Carl Green	7215	Carl.Green@wyre.gov.uk	24/07/19

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

comm/cab/040919/item6